

## Food for Sharing Form

A number of students across different grade levels are allergic to various food items (such as nuts, eggs, milk etc), either by consumption and/or physical contact. Some allergies can be severe and may be life-threatening.

In order to ensure that we are taking all possible steps to safeguard our children, we require that everyone bringing food into school for sharing at events or as class treats follows our procedures by completing this form and providing a full and comprehensive list of ingredients.

### Food Provider –

- Please complete this form and return it to the Event Organiser or Class Teacher along with the food.
- Please provide full list of ingredients.
- **If this form and/or ingredients list are not provided, then the food cannot be accepted or shared.**

### Event Organiser –

- You are responsible for ensuring that this form is completed properly and that a list of ingredients is provided.
- **If there is any doubt on the food contents or if no ingredients list is provided, the food must not be shared.**
- You are responsible for ensuring that a list of ingredients is displayed beside all food to be shared at the event.
- Please forward the completed form to Anna Tolstyko.

### Class Teacher -

- You are responsible for ensuring that this form is completed properly and that a list of ingredients is provided.
- **If there is any doubt on the food contents or if no ingredients list is provided, the food must not be shared.**
- If an allergen is highlighted then the foodstuffs **MUST NOT be given to any students with associated allergy.**
- Please forward the completed form to Anna Tolstyko.

<b>Food for Sharing Form</b>			
<b>Name of person providing the food (print name)</b>		<b>Date when food will be shared</b>	
<b>Event/Occasion including Class Grade and Teacher (if applicable, e.g. for class treats)</b>		<b>Description of food involved (e.g. shop bought, homemade, cupcakes, birthday cake)</b>	
<b>Location (where food will be eaten)</b>		<b>Where food was purchased (if appropriate)</b>	

<p><b>Food provider - I confirm that:</b></p> <ul style="list-style-type: none"> <li>I have read and followed the ISA 'Guidelines for Food Preparation at Home'.</li> <li>A full list of ingredients has been provided with the food (along with this form)</li> </ul>	<p>Sign.....</p> <p>Date.....</p>
<p><b>Event Organiser - I confirm that, to the best of my knowledge:</b></p> <ul style="list-style-type: none"> <li>This form is complete and correct.</li> <li>The ingredient list has been provided and will be displayed beside the food at the event.</li> <li>If there is any doubt on the food contents or if no ingredients list is provided, the food will not be shared.</li> </ul>	<p>Print name.....</p> <p>Sign.....</p> <p>Date.....</p>
<p><b>Class Teacher - I confirm that, to the best of my knowledge:</b></p> <ul style="list-style-type: none"> <li>This form is complete and correct.</li> <li>If there is any doubt on the food contents or if no ingredients list is provided, the food will not be accepted into school or shared.</li> <li>The ingredient list has been checked and if an allergen is highlighted, then the foodstuffs will not be given to any students with associated allergy.</li> </ul>	<p>Print name.....</p> <p>Sign.....</p> <p>Date.....</p>