



WITHDRAWAL FORM

Please notify us as soon as possible if you know you will be leaving in the next few months. Even if you know you are leaving but do not have a definite date, it would be helpful for us to know.

Non-Corporate Fee Payers are obliged to provide 60 days written notice of withdrawal, sent for the attention of the Head of School with a copy to the ISA Business Office.

Please complete and email to either: Annette Brand (Middle/High School Secretary) at abrand@isa.aberdeen.sch.uk or Mary Rayne (Elementary School Secretary) at mrayne@isa.aberdeen.sch.uk

FAMILY NAME:		WITHDRAWAL DATE (or estimated if not confirmed):
STUDENT'S NAME:		GRADE:
RECEIVING SCHOOL: (NAME & ADDRESS)		
STUDENT'S NAME:		GRADE:
RECEIVING SCHOOL: (NAME & ADDRESS)		
STUDENT'S NAME:		GRADE:
RECEIVING SCHOOL: (NAME & ADDRESS)		
STUDENT'S NAME:		GRADE:
RECEIVING SCHOOL: (NAME & ADDRESS)		
STUDENT'S NAME:		GRADE:
RECEIVING SCHOOL: (NAME & ADDRESS)		
COMPANY:		
FAMILY FORWARDING ADDRESS: (if new address is unknown, please supply an alternative e.g. relative/friend)		
EMAIL ADDRESS:		

Any confidential psychological or educational psychology assessments will be handed directly to parents in a sealed envelope to present to the receiving schools.

PARENT SIGNATURE (permission to release records):	DATE: