

"All personal data is stored and processed in line with the ISA Privacy Notice which can be obtained from the ISA website or by contacting the school."



# WITHDRAWAL FORM

Please notify us as soon as possible if you know you will be leaving in the next few months. Even if you know you are leaving but do not have a definite date, it would be helpful for us to know.

Non-Corporate Fee Payers are obliged to provide 60 days written notice of withdrawal, sent for the attention of the Head of School with a copy to the ISA Business Office.

Please complete and email to either: Annette Brand (Middle/High School Secretary) at [abrand@isa.aberdeen.sch.uk](mailto:abrand@isa.aberdeen.sch.uk) or Mary Rayne (Elementary School Secretary) at [mrayne@isa.aberdeen.sch.uk](mailto:mrayne@isa.aberdeen.sch.uk)

<b>FAMILY NAME:</b>		<b>WITHDRAWAL DATE</b> (or estimated if not confirmed):
<b>STUDENT'S NAME:</b>		<b>GRADE:</b>
RECEIVING SCHOOL: (NAME & ADDRESS)		
<b>STUDENT'S NAME:</b>		<b>GRADE:</b>
RECEIVING SCHOOL: (NAME & ADDRESS)		
<b>STUDENT'S NAME:</b>		<b>GRADE:</b>
RECEIVING SCHOOL: (NAME & ADDRESS)		
<b>STUDENT'S NAME:</b>		<b>GRADE:</b>
RECEIVING SCHOOL: (NAME & ADDRESS)		
<b>STUDENT'S NAME:</b>		<b>GRADE:</b>
RECEIVING SCHOOL: (NAME & ADDRESS)		
<b>COMPANY:</b>		
<b>FAMILY FORWARDING ADDRESS:</b> (if new address is unknown, please supply an alternative e.g. relative/friend)		
<b>EMAIL ADDRESS:</b>		

Any confidential psychological or educational psychology assessments will be handed directly to parents in a sealed envelope to present to the receiving schools.

<b>PARENT SIGNATURE (permission to release records):</b>	<b>DATE:</b>
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Please see details overleaf.

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On behalf of all at the International School Aberdeen we wish you every success in your future school and thank you for being part of our community.

Our team is working hard to ensure that the School builds stronger parent and student communities in the new academic year. To that end, we would be grateful if you could spare a few minutes to answer the following marketing questions to help us become a more effective school.

Your participation in this questionnaire will remain anonymous.

**1. Reason for Leaving:**

- Leaving the area
- Staying in the area, moving to another School

Please state why? .....

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**2. Please rate on a scale of 1 to 5 (1 poor, 2 fair, 3 good, 4 very good, 5 excellent) what you liked most about ISA:**

- |                                      |              |                    |                       |
|--------------------------------------|--------------|--------------------|-----------------------|
| ___ Curriculum                       | ___ Teachers | ___ Facilities     | ___ Support Staff     |
| ___ After School Sports              | ___ Price    | ___ School Mission | ___ School Atmosphere |
| ___ Exam results/University entrance |              |                    |                       |

\_\_\_ Other (please specify) .....

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**3. Please rate on a scale of 1 to 5 (1 poor, 2 fair, 3 good, 4 very good, 5 excellent) your overall satisfaction with ISA:**

1 2 3 4 5

**4. On a scale of 1 to 5, how likely are you to recommend us to a friend/colleague:**

1 2 3 4 5

**5. If you were to describe ISA in three words, what would they be?**

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**6. Any other comments:**

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Thank you for your help in completing this questionnaire.